

# Liverpool Biennial



Learning Producer

Deadline to apply: 4 October 2026, 11.59pm

# Welcome



Liverpool Biennial, established in 1998, is the UK's largest free festival of contemporary visual art. Taking place in historic buildings, unexpected spaces and art galleries, the Biennial has been transforming the city through art for over two decades. A dynamic programme of free exhibitions, performances, screenings, community and learning activities and fringe events unfolds over 14 weeks, shining a light on the city's vibrant cultural scene.

Since its inception, the Biennial has commissioned 414 new artworks, presented work by over 590 leading artists, delivered 39 collaborative neighbourhood projects, and received over 50 million visits.

For Liverpool Biennial 2025, we received:

**1,391,730**  
visits

**154,569**  
total visitors

Visitors described Liverpool Biennial 2025 as:

**Inspiring**

**Welcoming**

**Thought-provoking**

**Diverse**

**Fun**



# About the Role

Taking place 5 June – 12 September 2027, the 14th edition of Liverpool Biennial will be informed by perspectives and experiences of childhood and youth in Liverpool and across the world. It is co-curated by Aimee Harrison and Lucía Sanromán and will present the work of 25 artists working in venues and public spaces across the city.

The role of Learning Producer sits within the programme team - made up of programme, learning and front of house colleagues who work collaboratively to produce ambitious, innovative projects. As well as the Biennial festival, they also produce year-round public realm commissions, publications, and a public programme of talks, workshops, performances, and events.

This role will oversee and be ultimately responsible for the devising, planning and delivery of our learning programme and engagement activity, working towards delivery of Liverpool Biennial 2027. This includes the delivery of a substantial collaborative project working with young people and an artist to be made in a public square in Liverpool.

In this managerial role, you will ensure ample, diverse and exciting opportunities for residents and visitors alike to participate in, engage with and develop skills and knowledge as part of our projects. You'll be working with children and young people, schools, colleges and universities, communities, creative practitioners and more.

## Key Information

|                     |                                                                                                                                                                                             |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Location            | Liverpool Biennial Offices<br>55 New Bird Street, L1 0BW                                                                                                                                    |
| Reports to          | Director of Programme & Partnerships / Head of Programme and Partnerships (maternity cover)                                                                                                 |
| Responsible for     | Programme & Learning Assistant, Access Liaison Officer, Trainees & Interns, Other project funded roles                                                                                      |
| Department          | Learning                                                                                                                                                                                    |
| Contract            | Fixed term from 1 November 2026 to 31 October 2027 (aligned with Liverpool Biennial 2027 programme delivery)                                                                                |
| Salary              | £30,704 – £33,802 per annum depending on experience                                                                                                                                         |
| Hours               | 37.5 hours per week (full-time)                                                                                                                                                             |
| Holidays            | 25 days per annum for full-time staff in addition to all statutory and public holidays (full-time equivalent), pro rata                                                                     |
| Additional Benefits | Wellbeing support through Wellbeing in the Arts                                                                                                                                             |
| Notice Period       | 3 months                                                                                                                                                                                    |
| Deadline to apply   | Sunday 4 October 2026, 11.59pm                                                                                                                                                              |
| URL to apply        | <a href="https://jobs.recruit.charliehr.com/biennialliverpool/learning-producer/view-job?q=desc">https://jobs.recruit.charliehr.com/biennialliverpool/learning-producer/view-job?q=desc</a> |
| Interview           | In person in Liverpool on 22 October 2026                                                                                                                                                   |



# Job Description

## Creative Learning and Engagement Activity

- Develop, project-manage, and deliver innovative, ambitious, and transformational programmes for creative learning, inspired by the artistic work of Biennial artists, with key audiences: education (schools, colleges, FE and HE), families, communities and artists.
- Work closely with the Director of Programme & Partnerships and LB2027 Co-Curators to ensure organisational commitments to engagement are considered and achieved within Learning Programme planning and outputs.
- Manage a minimum of 3 collaborative commissions between children, young people, communities and artists per biennial cycle ensuring deep engagement and care for participants and collaborators, and overseeing all aspects of delivery, including artist liaison, production, fabrication and installation in collaboration with Production support and the Programme Team.
- Contribute to the shaping and delivery of a suite of learning and engagement resources and events, both in person and online including a family / children's guide, ensuring they align with national curriculum where appropriate.
- Liaise closely and work collaboratively with education and engagement staff within LB partner organisations to devise and deliver joint or associated programming.

- Support LB2027 Curators to facilitate a Young Curators group of children and/or young people. Work to ensure they have a positive and generative experience with ample opportunities for skills development, and that outcomes and learnings from group are embedded into programme planning, delivery and organisational strategy.
- Ensure paid opportunities for local creative practitioners to participate in the delivery of the learning programme i.e. illustrators, writers, photographers, workshop facilitators, etc.
- Coordinate and deliver supported children's, young people's and other group visits to Liverpool Biennial's projects, involving and including all tiers of education (primary, further education and higher education establishments).

## Advocacy and Partnerships

- Develop new relationships and maintain sustained relationships with schools, colleges, early years centres, youth zones and informal education providers across Liverpool and Merseyside. Ensure school and community attendance to Biennial exhibitions by designing and delivering an exciting engagement programme of free workshops, tours and activities.
- Strengthen networks and liaise with stakeholders and potential partners including schools, galleries, arts professionals, outside agencies, community groups and the public as required. Maintain and update contacts relevant to the education programme on the CRM database.
- Deliver presentations about Liverpool Biennial to community groups, schools, colleges, funders, potential partners and other stakeholders as required.
- Keep abreast of the local, national and international research, policy and landscape for creative education and represent Liverpool Biennial on appropriate forums, meetings and events.

## Administration & Policies

- Contract venues, artists, suppliers etc. for all learning projects.
- Oversee the health and safety of all learning activity including drafting of risk assessments and ensuring necessary licensing is in place.
- Lead and ensure the smooth and effective running of the creative learning team (when additional team-members are in post) to ensure that deadlines are met and planning is in place for all aspects of the team's work. This includes leading on recruitment and subsequent effective line management of the Learning Assistant and up to one additional post as required (funding dependent).
- Manage and maintain all budgetary elements of the Learning Programme, including monthly reporting to Director of Programme & Partnerships and Finance team, following Liverpool Biennial's procurement policy and other administrative financial tasks such as updating budgets, monthly reconciliation, cashflow, raising purchase orders and invoices.
- Ensure projects are efficiently documented and evaluated.
- Work with the Development department to identify funding opportunities and to supply information, text, budgets, and project proposals for funding applications.
- Work with the Marketing & Communications department to ensure collaborative promotion and communications about the learning programme.
- Act as a named Safeguarding Deputy for LB and ensure that all staff concerned with the Learning Programme have appropriate certifications (DBS, Safeguarding, First Aid, COSHH etc.) and that they act at all times within the guidelines set out by current legislation and the Biennial's own Safeguarding Policy.
- Actively participate in, and contribute to, Liverpool Biennial's ED&I group, advocating for Liverpool Biennial's Diversity and Equal Opportunities Policy and Action Plan and ensuring these values are embedded across all Learning activity.
- Participate in Management Meetings, to undertake strategic thinking, evaluate risk, problem-solve, and create a supportive working culture.
- Ensure effective handover of projects and stakeholder relationships at the end of the contract.

## General

- Support Director of Programme & Partnerships in the recruitment and training of Liverpool Biennial Festival Guides to ensure a FOH team with the confidence and care to support all our visitors through their visit.
- Support and enable collaborative working with Biennial colleagues through effective communication and attendance at team meetings.
- Produce reports for, attend, and present at Board meetings and sub-groups as required.
- Other duties as required commensurate with the level and nature of the role.



# Person Specification

## Essential

- Minimum of 3 years working in a similar role
- Experience of audience development and working collaboratively with underserved audiences
- Experience of producing new commissions or artistic projects
- Demonstrable experience in project and budgets management
- High level of proficiency in Microsoft Word and Excel
- Demonstrable understanding and experience of Health and Safety and Safeguarding legislation
- Proven team working and line management experience
- Commitment to all aspects of Equality, Diversity and Inclusion, and the need for Liverpool Biennial to be representative of its community and target audiences
- Commitment to environmental sustainability
- Enhanced DBS certification (or the ability to obtain one)

## Desirable

- Experience in public speaking and other public facing communication skills
- Experience of delivering and/or facilitating workshops or similar
- Experience of working on non-gallery-based projects
- Existing networks or links to community groups and/or education groups
- Understanding of, or connection to, Liverpool

# How to Apply

THE CLOSING DATE FOR APPLICATIONS FOR THIS ROLE IS  
SUNDAY 4 OCTOBER 2026, 11.59PM

If you would like to be considered for the role, [please apply here](#).

You will be asked to please send us:

- Your **CV**
- A **supporting statement** which addresses why you are interested in the role and how you meet each of the criteria listed within the person specification, giving examples (with hyperlinks to examples if you wish) from your experiences to date from both within and outside of work. **Please upload this to the additional files section.**
- Contact details for **two referees** if you are shortlisted for interview.
- Confirmation of whether or not you identify as disabled. As a Disability Confident employer, we will offer an interview to all disabled applicants who fully meet the essential criteria in the person specification. In certain recruitment situations, such as a high number of applications, we may need to limit the overall number of interviews offered to both disabled and non-disabled candidates and will select the candidates who best meet the minimum criteria for the job, rather than all of those that meet the minimum criteria.

# How to Apply

Diversity and inclusion are core values at Liverpool Biennial and our aim is for the organisation to be representative of today's society. We welcome applications from all sectors of the community, especially from those who are currently underrepresented in our organisation and the wider arts sector, including people of colour, Black, Asian and global majority groups, LGBTQIA+ people, and d/Deaf and disabled people.

We are happy to try and make the application process easier for you if you have any access requirements, so if you need to have these details in a different format, please do email [hr@biennial.com](mailto:hr@biennial.com) to discuss your needs confidentially and we can discuss the best way for you to apply.

## Access Information

If you would like to alternatively send a 3-minute audio or video file telling us the content of your CV, please email [hr@biennial.com](mailto:hr@biennial.com) directly.

Upon receipt of your application, we will send you a link to our [equality monitoring form](#) for you to complete and submit online. The information on the form will be treated as confidential, stored anonymously, and used for statistical purposes only. The completed form will not be treated as part of your application.

Interviews will take place in Liverpool on Thursday 22nd October 2026.

If you require any further information about this recruitment process, need additional information about the role, or would like to discuss your access requirements, please contact us at [hr@biennial.com](mailto:hr@biennial.com).



Supported using public funding by  
**ARTS COUNCIL  
ENGLAND**



Culture  
**LIVERPOOL**

**Founding Supporter**  
James Moores



Photography by Mark McNulty

