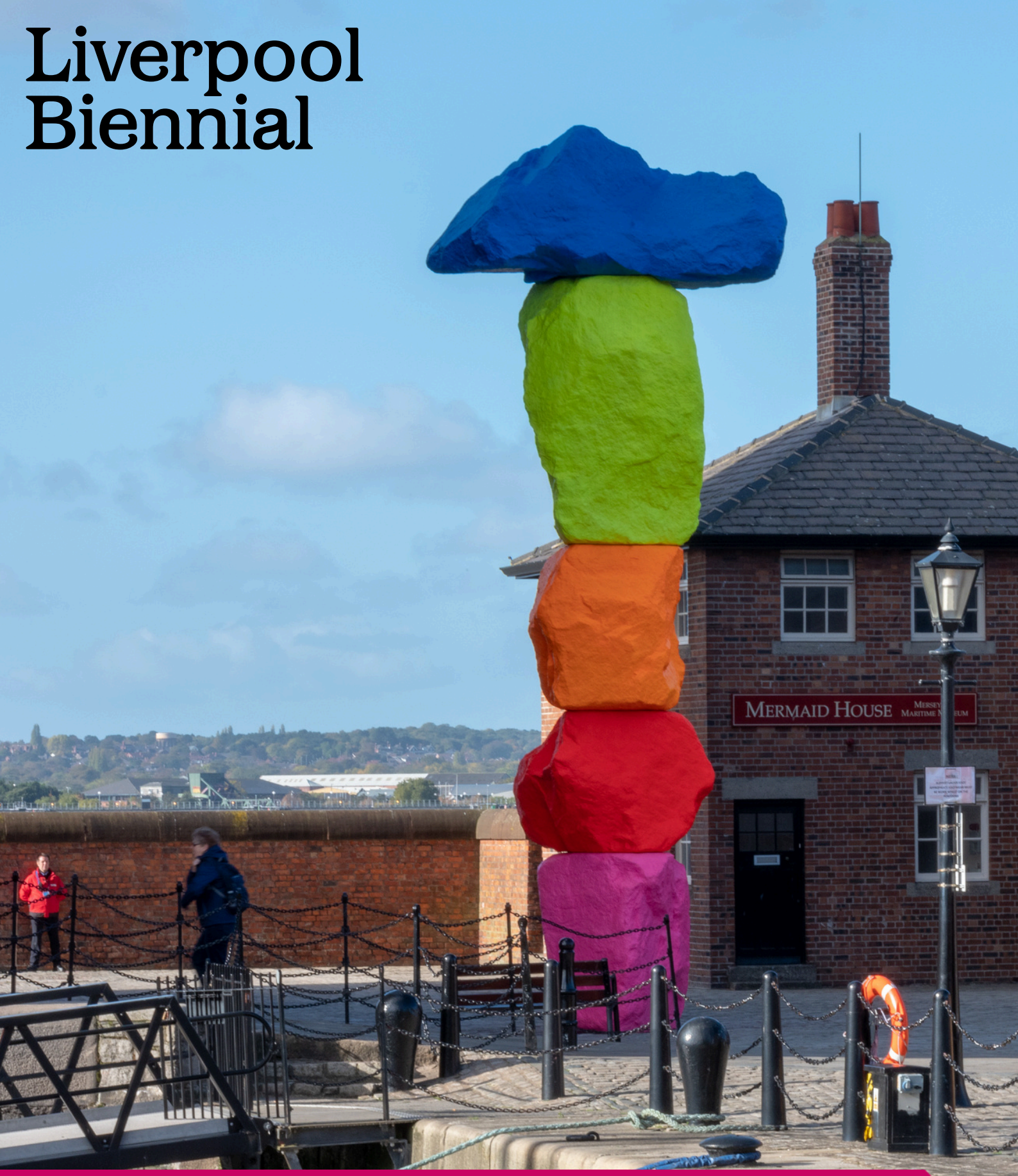
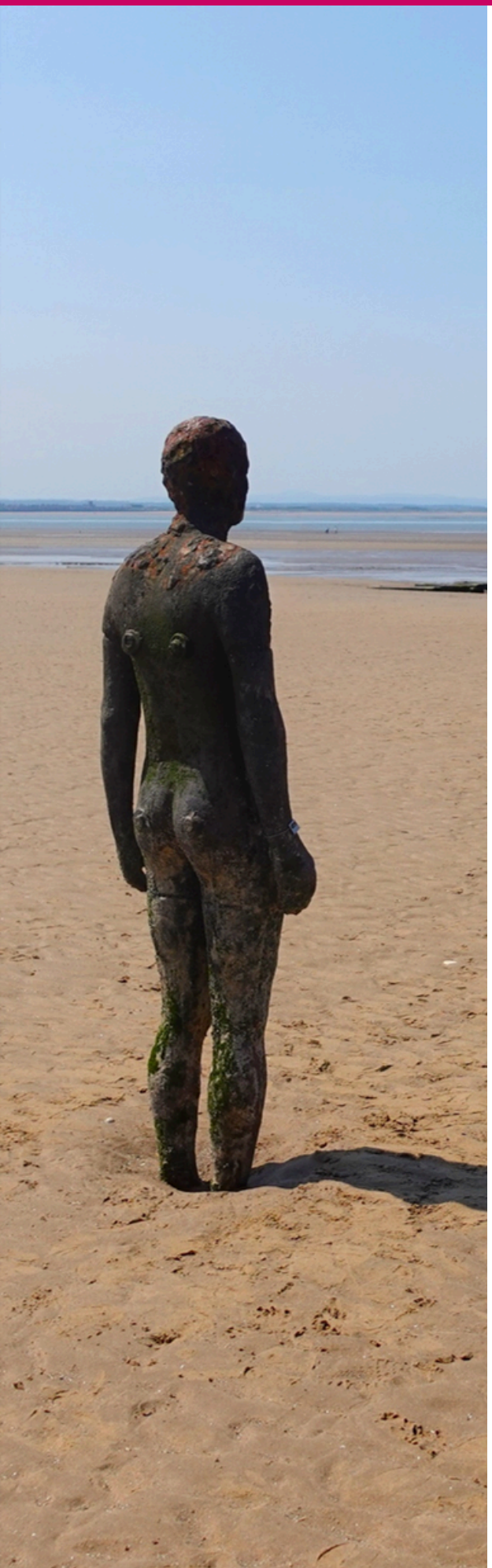
Liverpool Biennial



Freelance Public Artwork Producer

Deadline to apply: 6 December 2026, 11.59pm

Welcome



Liverpool Biennial, established in 1998, is the UK's largest free festival of contemporary visual art. Taking place in historic buildings, unexpected spaces and art galleries, the Biennial has been transforming the city through art for over two decades. A dynamic programme of free exhibitions, performances, screenings, community and learning activities and fringe events unfolds over 14 weeks, shining a light on the city's vibrant cultural scene.

Since its inception, the Biennial has commissioned 414 new artworks, presented work by over 590 leading artists, delivered 39 collaborative neighbourhood projects, and received over 50 million visits.

For Liverpool Biennial 2025, we received:

1,391,730 visits

154,569 total visitors

Visitors described Liverpool Biennial 2025 as:

Inspiring

Welcoming

Thought-provoking

Diverse

Fun



About the Role

Taking place 5 June – 19 September 2027, the 14th edition of Liverpool Biennial will be informed by perspectives and experiences of childhood and youth in Liverpool and across the world. It is co-curated by Aimee Harrison and Lucía Sanromán and will present the work of 25 artists working in venues and public spaces across the city.

For Liverpool Biennial 2027, a major new temporary public work of art will be created in Williamson Square through a collaboration between an artist and Liverpool Biennial's Young Curators. The Young Curators have selected the artist they want to work with and will continue to contribute ideas and perspectives as the commission develops, supported by Liverpool Biennial's Learning Producer and freelance facilitators.

The Freelance Public Artwork Producer will lead the planning, production and delivery of this ambitious public artwork, working closely with the commissioned artist and Liverpool Biennial team from design development through planning and permissions, fabrication, installation, maintenance and deinstallation.

The Producer will be the principal production contact for the artist, translating the developing proposal into a clear and achievable production plan. They will coordinate planning applications and permissions, fabricators, structural engineers, contractors, suppliers and technical requirements and liaise with stakeholders to ensure the commission is delivered safely, sustainably, on time and within budget. The Producer will also support the Programme team with planning applications and permissions for other Liverpool Biennial 2027 public realm projects where required.

Key Information

Location	Liverpool Biennial Offices at 55 New Bird Street, L1 0BW, Williamson Sq. and other locations as required
Reports to	Learning Producer
Responsible for	Contractors, fabricators, technicians and other suppliers appointed to the commission
Department	Programme & Learning
Contract	Freelance, December 2026/January 2027 - October 2027
Fee	£240 per day. Total fee for 60 days is £14,400
Hours	Approx. 1-2 days per week across the contract period. Flexible allocation of days, shaped around key delivery points. See indiciative timeline in T&Cs.
Deadline to apply	Sunday 6 December 2026, 11.59pm
URL to apply	https://jobs.recruit.charliehr.com/biennialliverpool/freelance-public-artwork-producer/view-job?q=desc
Interview	In person in Liverpool on Thursday 17 December 2026



Job Description

Advocacy and Partnerships

- Lead the planning and production management of the Liverpool Biennial 2027's Williamson Square temporary public work commission from design development through permissions, fabrication, installation, maintenance and deinstallation.

- Act as the central production and project management contact for the artwork, attending artist meetings and working closely with the artist, Co-Curators and Learning Producer to translate the developing artistic proposal into an achievable production plan.

- Develop and maintain the project schedule and production budget, coordinating key decisions, milestones, costings, procurement, permissions, fabrication and installation to ensure the project is delivered on time and within budget.

- Advise the artist and Liverpool Biennial team on technical feasibility, identifying production, budget, programme, access, sustainability and health and safety considerations at an early stage.

- Coordinate technical development of the artwork, working with structural engineers, production service providers and other technical partners on drawings, specifications and other information required for fabrication, planning and delivery. Where required, provide similar coordination and support for other Liverpool Biennial 2027 public realm commissions.

- Working with Liverpool Biennial's production service providers, procure and manage the fabricators, contractors, suppliers and specialist consultants required to deliver the project.

- Coordinate planning applications and other permissions, licences and approvals required for the artwork, liaising with Liverpool City Council, project partners and relevant statutory bodies. Where required, support planning applications and permissions for other Liverpool Biennial 2027 public realm commissions.

- Lead production-related health and safety for the artwork, including coordinating risk assessments, method statements and contractor documentation, and work with Liverpool Biennial's Access Liaison Officer and wider team to ensure accessibility and environmental sustainability are considered throughout its development and delivery.

Installation, maintenance, and deinstallation

- Develop and manage installation and deinstallation plans and schedules for the artwork, coordinating contractors, suppliers, equipment and logistics with Liverpool Biennial's production service provider and wider team.

- Lead production activity on site during installation, ensuring work is delivered safely, efficiently and to a high standard, with appropriate health and safety procedures in place and followed.

- Work with the artist and Liverpool Biennial team to establish inspection, maintenance and operational requirements for the artwork in Williamson Square throughout the festival, producing clear guidance and briefing relevant staff and contractors.

- Coordinate any initial repairs, maintenance or technical interventions required following installation and ensure appropriate arrangements are in place for the ongoing care of the artwork while in Williamson Square during the festival.

- Plan and coordinate the deinstallation of the artwork, including arrangements for the safe removal, storage, reuse, disposal or onward movement of materials and components at the end of the festival.

General and administrative

- Maintain clear and accurate project documentation and ensure potential risks, delays, budget pressures or other issues are identified and communicated to the Learning Producer and relevant Liverpool Biennial colleagues at an early stage.

- Process and monitor project-related purchase orders and invoices as required, ensuring expenditure follows Liverpool Biennial's procurement and financial procedures.

- Work within Liverpool Biennial's policies and procedures, including those relating to equality, diversity and inclusion, accessibility, environmental sustainability, health and safety, safeguarding and procurement.

- Liaise with external stakeholders and represent Liverpool Biennial at relevant project, stakeholder and safety meetings, including Safety Advisory Group (SAG) meetings where required, providing appropriate production and technical information to support safe delivery.

- Work occasional evenings and weekends as required, particularly during key installation, opening and deinstallation periods.

- Where capacity allows and as agreed with the Learning Producer and Director of Programme & Partnerships, provide production advice and support to other Liverpool Biennial 2027 projects, particularly public realm commissions.

Person Specification

Essential

- Demonstrable experience of production and project management within contemporary visual arts, including delivering ambitious artist commissions from development through fabrication, installation and deinstallation.

- Experience of producing artworks or projects in the public realm, including coordinating planning applications, licences, permissions and approvals with local authorities and other statutory bodies.

- Strong project management skills, with experience of developing and managing production schedules, budgets, procurement and multiple project deadlines.

- Strong technical production knowledge and experience of complex or large-scale fabrication, working with artists, fabricators, structural engineers, contractors and other specialist suppliers.

- Practical experience of health and safety requirements for arts production and installation, including risk assessments, method statements and contractor documentation.

- Excellent communication and problem-solving skills, with the ability to build effective working relationships with artists and a wide range of internal and external partners.

- Commitment to equality, diversity and inclusion, accessibility and environmental sustainability, with an understanding of how these principles can be embedded within the production and delivery of projects.

Desirable

- Knowledge of Liverpool City Region and/or experience of delivering public realm projects within the city.

- An interest in supporting collaborative approaches to producing contemporary art and a willingness to share production knowledge with the Young Curators at appropriate points in the project.

Terms and conditions

Location

Liverpool Biennial office, 55 New Bird Street, Liverpool, L1 0BW, Williamson Square and other project locations as required, with opportunity for occasional home working with prior agreement from the Learning Producer. The role will require regular in-person working in Liverpool, particularly during artist visits, site meetings, fabrication and installation.

Contract

Freelance, December 2026 – October 2027

Time and Allocation

Approximately 1–2 days per week across the contract period. This is an indicative allocation, and the working pattern will need to be flexible to respond to the different stages and requirements of the project. Some evening and weekend working may also be required during key project delivery periods.

The Producer will work with the Learning Producer and Director of Programme & Partnerships to plan their days around key project milestones, with greater availability required at key points including planning and permissions, fabrication, installation and deinstallation.

An indicative working pattern is outlined below:

January – May 2027: approximately 2 days per week (40 days total)

Production planning, permissions, technical development and feasibility, budgeting, procurement and management of suppliers, fabrication, and installation planning and delivery.

Installation is scheduled to take place from 24 May to 1/2 June, and you will be expected to be in Liverpool and available on site throughout this period.

June – 12 September 2027: approximately 1 day per week (10 days total)
Installation and handover, followed by maintenance, troubleshooting, event delivery and operational support during the festival period.

September – October 2027: approximately 2 days per week (10 days total)
Deinstallation, returns, project close-out and reporting.

Any requirement for additional days beyond this will be discussed and agreed in advance with the Director of Programme & Partnerships.

Fees

A day rate of £240 is available. The total fee for 60 days is £14,400.

You will be responsible for your own tax, National Insurance and payment of expenses/disbursements. No expenses may be claimed back from Liverpool Biennial unless agreed in writing in advance.

How to Apply

THE CLOSING DATE FOR APPLICATIONS FOR THIS ROLE IS SUNDAY 6 DECEMBER 2026, 11.59PM

If you would like to be considered for the role, please apply here.

You will be asked to please send us:

- Your CV
- A supporting statement which addresses why you are interested in the role and how you meet each of the criteria listed within the person specification, giving examples (with hyperlinks to examples if you wish) from your experiences to date from both within and outside of work. Please upload this to the additional files section.
- Examples of two comparable or relevant projects that you've worked on recently in a similar role
- Contact details for two referees if you are shortlisted for interview.
- Confirmation of whether or not you identify as disabled. As a Disability Confident employer, we will offer an interview to all disabled applicants who fully meet the essential criteria in the person specification. In certain recruitment situations, such as a high number of applications, we may need to limit the overall number of interviews offered to both disabled and non-disabled candidates and will select the candidates who best meet the minimum criteria for the job, rather than all of those that meet the minimum criteria.

Diversity and inclusion are core values at Liverpool Biennial and our aim is for the organisation to be representative of today's society. We welcome applications from all sectors of the community, especially from those who are currently underrepresented in our organisation and the wider arts sector, including people of colour, Black, Asian and global majority groups, LGBTQIA+ people, and d/Deaf and disabled people.

We are happy to try and make the application process easier for you if you have any access requirements, so if you need to have these details in a different format, please do email hr@biennial.com to discuss your needs confidentially and we can discuss the best way for you to apply.

Access Information

If you would like to alternatively send a 3-minute audio or video file telling us the content of your CV, please email hr@biennial.com directly.

Upon receipt of your application, we will send you a link to our equality monitoring form for you to complete and submit online. The information on the form will be treated as confidential, stored anonymously, and used for statistical purposes only. The completed form will not be treated as part of your application.

Interviews will take place in Liverpool on Thursday 17 December 2026.

If you require any further information about this recruitment process, need additional information about the role, or would like to discuss your access requirements, please contact us at hr@biennial.com.

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Photography by Mark McNulty

